

ROADMAP — to a Healthy — REOPENING

WELCOME!



**GREATER
FORT WAYNE INC.**
METRO CHAMBER ALLIANCE



PARKVIEW
HEALTH



NORTHEAST INDIANA
REGIONAL PARTNERSHIP

Healthcare + Economic Development

Jolynn Suko,
Chief Innovation Officer

GETTING BACK TO BUSINESS

- Thanks for doing your part to slow the spread



- Able to handle the surge
- Hospitalized COVID-positive cases plateaued
- Restarting elective surgeries (gradually) – May 4th
- People coming back to the ER - important

GETTING BACK TO BUSINESS

- We will continue to have positive cases throughout the community
 - Vaccine 12 – 18 months away
 - No herd immunity
 - Will be bumpy as we re-open
 - Keep surges as low as possible
- Implementing safe practices will help our employees, customers and community
- Evolving advice / best practices on a daily basis

GETTING BACK TO BUSINESS

- How can we re-open safely?
- How can Parkview help?
 - Share what have we learned
 - Create a website to collect what others are doing (CDC, CACP, Toyota, local businesses)
 - Living document
 - Workplace considerations
 - People considerations
 - Establish hotline for questions – 1 day turnaround

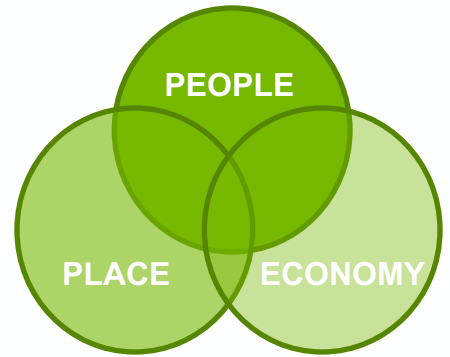
Keeping Your Workplace Well

Dr. Jeffrey Boord,
Chief Safety & Quality Officer

WORKPLACE

What is Your Workplace?

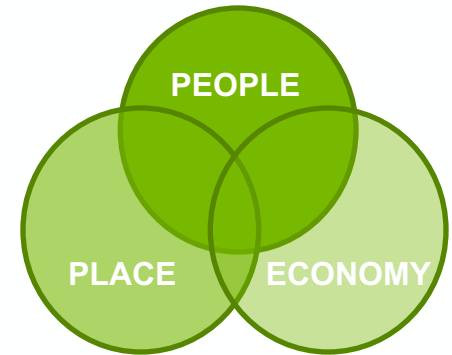
- Physical building
- Physical space (ex. room)
- Built environment
- Public or Outdoor Space



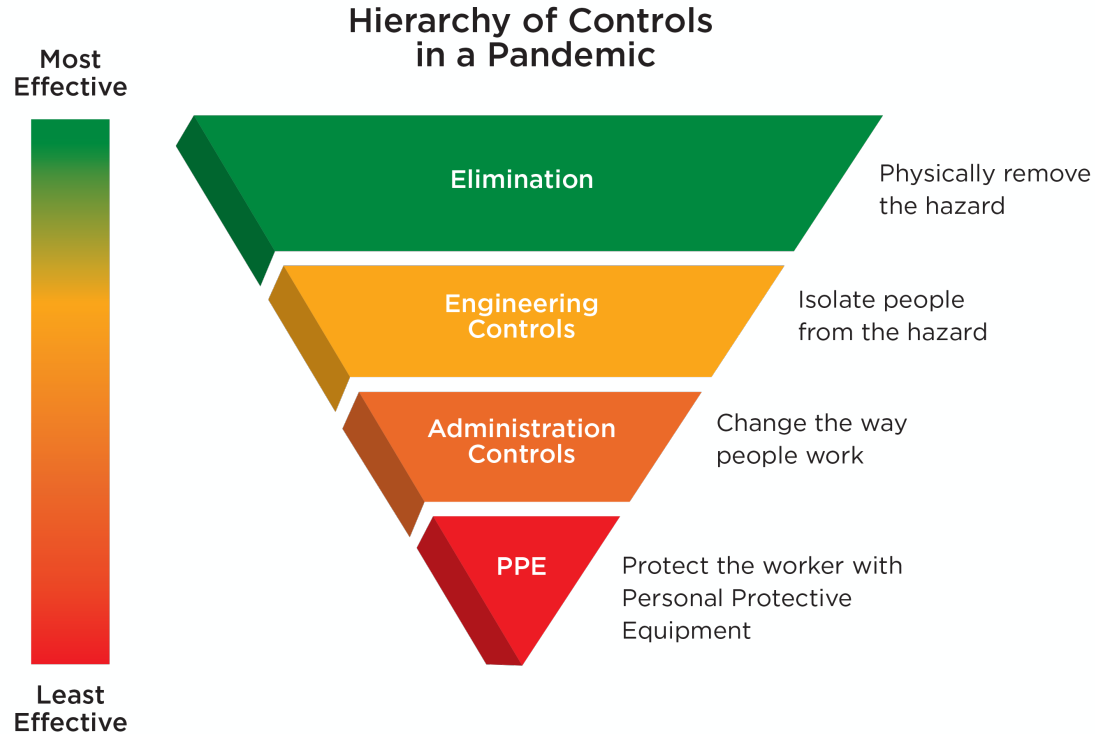
WORKPLACE CONSIDERATIONS

Current Community Status of COVID-19

- Community Spread
 - Not limited to one place or area
 - Part of our day-to-day reality now
 - Source cannot be pinpointed



WORKPLACE CONSIDERATIONS





WORKPLACE CONSIDERATIONS

Workplace Design and Preparation

- Improve ventilation system and engineering controls such physical barriers
- Educate and support respiratory and hand hygiene for co-workers & customers
- Routine or enhanced cleaning & disinfection

TESTING

	SAMPLE SOURCE	USES	LIMITATIONS
ANTIBODY	<p>Blood</p>  <p>Source: Clinical Lab Products Magazine</p>	<ul style="list-style-type: none">• Population Surveillance for Past Infection• Research	<ul style="list-style-type: none">• Unknown if Antibodies are Protective• Many Tests on Market are Inaccurate or Unreliable• Totally Inappropriate for Return to Work Decisions
PCR	<p>Nasal</p>  <p>Source: New England Journal of Medicine</p>	<p>Diagnose Active Infection in People with Symptoms</p>	<ul style="list-style-type: none">• False Negative Results Common in People Without Symptoms• Person with Negative Result Can Still Become Infectious

MORE THAN A MASK

- Stay home if sick
- Work from home when appropriate
- Cancel unnecessary meetings or travel
- Use virtual conference & meetings

- Closed doors in single office space
- Separate space between desks, tables, etc.
- Remove/reduce number chairs
- Mark floor with 6 feet separation points
- Install hand sanitizer dispensers
- Reduce number of physical entrances
- Remove common touch items

- Limit # of coworkers in office by staggering hours
- Refrain from shaking hands
- Clean personal workstations & offices frequently
- Frequently wash hands and use hand sanitizer
- Stagger lunch and break times

- Know and follow all prescribed PPE measures
- Use appropriate masks in group settings
- Be exceptional stewards of appropriate PPE

Elimination

Physically remove the hazard

Engineering Controls

Isolate people from the hazard

Administration Controls

Change the way people work

PPE

Protect the worker with Personal Protective Equipment

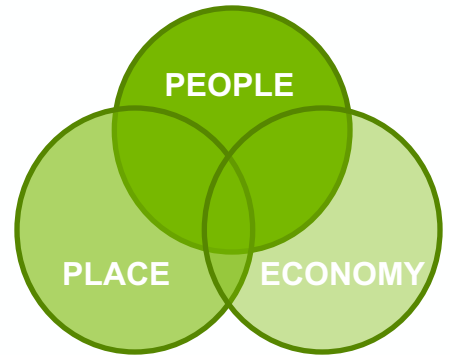
Keeping Your People Well

Dena Jacquay,
Chief Community & HR Officer

PEOPLE

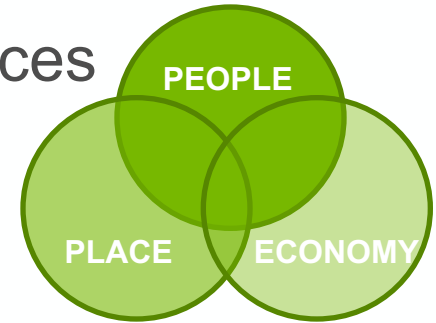
Who are Your People?

- Employees
- Customers
- Vendors
- Community



PEOPLE CONSIDERATIONS

- Identify a workplace coordinator
- Implement flexible, policies & practices
- Educate co-workers how they can help reduce spread of COVID-19
- Consider social distancing policies & practices
 - Vulnerable Accommodation Process



PEOPLE CONSIDERATIONS

Staffing

- Build flexibility/fluidity into plan
 - Internal - Roles, Schedules
 - External - Childcare Availability
- Phased return of remote staff
- What stays in your new normal?



PEOPLE CONSIDERATIONS

What Parkview is Doing

- Return to Work Process

Co-workers must call the COVID-19 Hotline if they:

Have questions/concerns regarding COVID-19 symptoms, community exposure, recent travel, family illness, or the return to work process.

Co-workers MAY NOT report to work if they are:

Exhibiting a fever of ≥ 100 degrees, have a persistent cough, and/or shortness of breath. Hotline representative will confirm coworker's need for a leave of absence based on symptom screening and provide estimated return to work date.

Co-workers MAY return to work when:

At least 7 days have passed since symptoms first appeared AND at least 72 hours have passed since fever has resolved without the use of fever-reducing medications. Co-worker must call 260-425-5490 as part of the return to work process.

PEOPLE CONSIDERATIONS

What Parkview is Doing

- Ask co-workers. What do they need?
- Flexing Benefits
- Caring for Mental Health
- Ask members. What makes them feel safe in your space?

Industry Specific Insights

Dr. Mike Knipp,
Parkview Total Health Chief Medical Officer

FAITH-BASED

Consider all spaces and surfaces:

- Breakroom refrigerator, coffee pot, water cooler
- Paper

Engage people in being a part of the solution

Communicate the controls you put in place

Factor	Potential mitigation activities according to level of community transmission or impact of COVID-19 by setting		
	None to Minimal	Minimal to moderate	Substantial
Community and faith-based organizations "What organizations can do to prepare for COVID-19, if the organizations has cases of COVID-19, or if the community is experiencing spread of COVID-19"	<ul style="list-style-type: none"> • Know where to find local information on COVID-19 and local trends of COVID-19 cases. • Know the signs and symptoms of COVID-19 and what to do if organization members/staff become symptomatic. • Identify safe ways to serve those that are at high risk or vulnerable (outreach, assistance, etc.). • Review, update, or develop emergency plans for the organization, especially consideration for individuals at increased risk of severe illness. • Encourage staff and members to stay home and notify organization administrators of illness when sick. • Encourage personal protective measures among organization/members and staff (e.g., stay home when sick, handwashing, 	<ul style="list-style-type: none"> • Implement social distancing measures: <ul style="list-style-type: none"> » Reduce activities (e.g., group congregation, religious services), especially for organizations with individuals at increased risk of severe illness. » Consider offering video/audio of events. • Determine ways to continue providing support services to individuals at increased risk of severe disease (services, meals, checking in) while limiting group settings and exposures. • Cancel large gatherings (e.g., >250 people, though threshold is at the discretion of the community) or move to smaller groupings. • For organizations that serve high-risk populations, cancel gatherings of more than 10 people. 	<ul style="list-style-type: none"> • Cancel community and faith-based gatherings of any size.

[CDC Community Mitigation Strategies](#)

REOPENING WORKPLACES DURING THE COVID-19 PANDEMIC



The purpose of this tool is to assist employers in making decisions during the COVID-19 pandemic, especially to protect vulnerable workers. It is important to check with state and local health officials and other partners to determine the most appropriate actions.

Should you consider opening?

- ✓ Is the workplace in a community no longer requiring significant mitigation*?
- ✓ Will reopening be in compliance with state and local orders?
- ✓ Will you be ready to protect employees at higher risk for severe illness?

ANY
NO



ALL
YES

Are recommended safety actions in place?

- ✓ Promote healthy hygiene practices such as hand washing, wearing a cloth face covering
- ✓ Intensify cleaning, disinfection, and ventilation
- ✓ Ensure social distancing such as installing physical barriers, changing layout of workspaces, encouraging telework, closing communal spaces, staggering shifts and breaks, no large events
- ✓ Limit travel and modify commuting practices
- ✓ Train all staff on safety actions

ANY
NO



ALL
YES

Is ongoing monitoring in place?

- ✓ Check for signs and symptoms of employees
- ✓ Encourage employees who are sick to stay home
- ✓ Plan for when an employee gets sick
- ✓ Regularly communicate with local authorities and employees
- ✓ Monitor staff absences and have flexible leave policies and practices
- ✓ Be ready to close if there are increased cases

ANY
NO



ALL
YES

OPEN AND
MONITOR

*Or in an area with significant mitigation and providing essential, critical infrastructure

For more information, please visit [CORONAVIRUS.GOV](https://www.cdc.gov/coronavirus)





Ensuring Social Distancing in Common Areas – Break Areas, Shared Appliances



Coffee Makers

(Unplug and do not use in common areas)

- Educate group on use of non-critical items.
- Post no use sheet on each coffee maker.

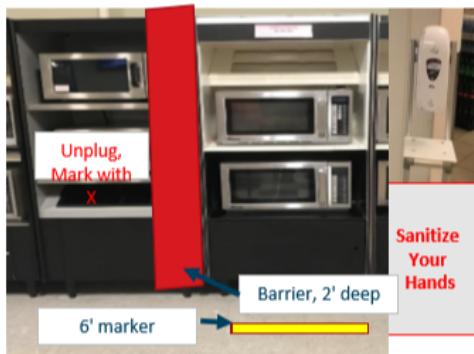


Barriers and floor markings

Vending Machines

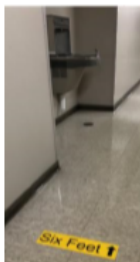
Eliminate use if possible. If not possible:

- Utilize items from home vs vending.
- Utilize barriers between machines if needed.
- One machine used at a time, clean more frequently, 6' floor markings, and hand sanitizer made available.
- Maintain 6' distance when waiting.
- Sanitizer in area.
- Sanitize/Wash hands before and after use.
- Post standard.
- Waiting area marked.



Microwaves/Refrigerators

Eliminate the use of refrigerators and microwaves or Add visual marker to indicate 6' from microwave/refrigerator



Water Fountains/Bottle Fill Stations

Eliminate use of drinking fountains - cover up.

- Use paper cups and bottle fill only.
- Add dividers if needed.
- Floor markings to indicate 6' distance.
- Mark floor for 6' spacing.
- Sanitize fountain 2 times per day.
- Take care to not touch nozzle with bottle.
- Sanitize or wash hands after use.

TOYOTA

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Safe@Work



Social Distancing in Common Areas

Smoking Areas

- Tables and seating removed from smoking areas to reduce sanitization needs/risks.
- Cigarette butt and smokeless tobacco disposal will be critical and necessary in proper container.
- 6' social distancing marking should be used.
- Ash stations moved to smoking area center.
- Post standard at the location.



Bathrooms

- Add Dividers/Plexiglass between Urinals and Hand Wash Stations
- Sink partitions - 7' high and 4" overhang. If no barrier, close down sinks/faucets for 6' distance.
- Post maximum capacity at entrance.
- Men's urinal partitions - 7' high. If no barrier, close down urinals for 6' distance.



Add
partitions to
separate
spaces

Lactation Stations

- Allow TM to leave site if necessary.
- Remove chairs if they do not meet social distancing guidelines.
- Sanitize area before and after use.
- > 6ft. = zone identification required.
- Remove all unused chairs.
- No sit zone must be marked with X.
- Partition must be 7' high minimum.



TOYOTA

19

Safe@Work

FAITH BASED

Keeping the workplace safe



Implementation of Mitigation Strategies



Interim Guidance for Businesses and
Employers



COVID-19 Guidance for Retail workers



We Can Help

Jolynn Suko,
Chief Innovation Officer

PARKVIEW BUSINESS CONNECT

Services

- Coaching for a safe, phased approach to re-open your business
 - Return to Work Process
 - Employee Safety
 - HR Practices & Policies
 - Well-being Initiatives

PARKVIEW BUSINESS CONNECT

[Home](#) / [TotalHealth](#) / [COVID-19](#)



COVID-19 Resources for Businesses

Reopening the Workplace

As businesses and organizations prepare to reopen while COVID-19 remains in our community, we face many challenges. As we all navigate a new normal, Parkview wants to be a resource for our community, partnering with you to provide information on best practice. We'll also share our own insights and lessons learned while maintaining operations since the start of the pandemic.

Parkview's plans call for a phased approach that will be dependent on numerous factors. It will require ongoing monitoring and we expect changes and new learning along the way. Our focus is creating a sustained approach – a marathon rather than a sprint – with a focus on co-worker, patient and community safety.

Business Connect

Contact our Parkview team to be connected with resources and receive guidance on how to safely reopen your business. We're here to help!

[Contact Us Today](#)



CONTACT US

- 1-260-CONNECT (266-6328)
- Parkview.com/BusinessConnect
 - Resources
 - Contact Form
- ParkviewBusinessConnect@Parkview.com

ROADMAP — to a Healthy — REOPENING

Q&A SESSION



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Q&A

How can we safely offer Sunday Schools, Nurseries, VBS, etc.? Should we be taking temps of children? Are cloth masks safe enough for staff & volunteers in these areas?

- Support social distancing when possible
- Ask ill members not to attend
- Practice safe cleaning regularly on high touch items OR remove those items
- Practice good hand hygiene
- No masks on those under 2 years old

Q&A

How can we keep our older adults and vulnerable members safe?

- Offer special service times for these specific audiences
- Limit the number of people up front – one musician vs full choir

Q&A

How can we partake in Communion safely?

- No shared cups, bowls or any other items
- Disposable, pre-packaged items that are not passed in pews
- Those serving should wear gloves and masks

Q&A

How can we gather safely in larger numbers? Is it 100 people? 50 people? Less? Does size of building matter (#/square foot) or simply the # of people?

- You need to be able to ensure safe, social distancing
- If you cannot ensure social distancing, institute a masking policy
- Limit # of people in pews – socially distanced, every other row
- Visually guide traffic patterns, where to sit
- Eliminate turning and greeting or any individual touch like greeting the pastor with a handshake

Q&A

How should we clean before, between, and after our services?

- Reference your existing cleaning guidelines and take the most effective approach
- Remove common or high touch items like hymnals and look at other ways to share information like a screen and projector

Q&A

We mentally need some 'normal.' Can we meet in-person without everyone, including the pastor, being in mask and gloves?

- First, follow the State and Local guidelines on number of people that are allowed to gather
- Then, evaluate your Hierarchy of Controls, and design a plan to keep your Members safe.
- You will likely all need to wear masks

Q&A

Who regulates and enforces any direction on whether or not a church is open and following the Governor's restrictions and recommendations?

- After the Governor announces his orders, it is our understanding that a combination of enforcement authorities will divide the regulatory burden. Most of these issues are complaint driven.
 - Health Departments
 - Alcohol, Tobacco and Firearms Commission and OSHA
 - We are told that will continue.

Q&A

Should we be doing temperature checks before every service to prevent members from entering the church?

- Right now, at community spread, you will have people attending your services with or carrying the virus.
- If you want a virus free building, everyone should worship at home.
- In positive cases of COVID-19, not everyone had a temperature.
- We not doing routine temp checks at the beginning of shifts.

PARKVIEW BUSINESS CONNECT

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ParkviewBusinessConnect@Parkview.com

Parkview.com/BusinessConnect

SHARE WITH A COLLEAGUE - WEBINAR.GFWINC.COM



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A detailed map of the Fort Wayne, Indiana area, showing major highways, cities, and landmarks. The map is partially obscured by the text overlay.

ROADMAP

— to a Healthy —

REOPENING

THANK YOU FOR ATTENDING



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